

Introduction to the Qualification

Who is this Qualification for?

This qualification is aimed at those who have responsibility for carrying out work in construction related wood occupations in the workplace and onsite. Because of the wide range of wood occupations it is not expected that all candidates will carry out the same activities; the qualification is structured to ensure that there is a high degree of flexibility within the units available, there are 4 pathways to cover a range of tasks that come under the following broad headings: site carpentry, shopfitting site work, shopfitting bench work and pre-assembled roof structures.

This qualification is at Level 2, although some units may be at different levels and should be taken by those who are fully trained to deal with a range of tasks and situations.

What is required from candidates?

Although it is not expected that all workers will complete the same tasks, there are 3 mandatory units with a total credit value of 10 credits and then Pathways to allow maximum opportunity for those involved in this type of work to complete the qualification regardless of the size of the organisation and specialisms within Wood Occupations in Construction.

Candidates must complete all 3 mandatory units and also achieve the required credits from the chosen Pathway.

Qualifications are now required to indicate the total qualification time (TQT), this is to show the typical time it will take someone to attain the required skills and knowledge to meet the qualification criteria, this qualification has a TQT of 470 hours.

Qualifications are also required to indicate the number of hours of teaching someone would normally need to receive in order to achieve the qualification. These are referred to as Guided Learning Hours (GLH). The GLH for this qualification is 292.

Unit Ref	Title	Level	Credit
Mandatory Units			
J/503/1169	Conforming to Productive Working Practices in the Workplace	2	3
642			
A/503/1170	Conforming to General Health, Safety and Welfare in the Workplace	1	2
641			
F/503/1171	Moving, Handling and Storing Resources in the Workplace	2	5
643			
Pathway 1-Site carpentry optional units (minimum of 3 units required)			
M/650/0561	Installing first fixing components in the workplace	2	16
09Av3			
R/650/0562	Installing second fixing components in the workplace	2	23
10Av3			
T/650/0563	Erecting structural carcassing components in the workplace	2	20
11v3			
Y/650/0564	Maintaining non-structural carpentry work in the workplace	2	14
12v3			
F/650/0567	Installing fire resisting timber door assemblies and doorsets in the workplace	2	69
358v3			

J/650/0450	Setting up and using transportable cutting and shaping machines in the workplace	2	26
628v3			
Pathway 2-Shopfitting site work optional units (minimum of 3 units required)			
A/650/0565	Installing shopfitting frames and finishings in the workplace	2	26
20v3			
D/650/0566	Installing shopfitting fitments in the workplace	2	13
21v3			
H/650/0568	Installing shopfronts and finishings in the workplace	2	15
22v3			
F/650/0567	Installing fire resisting timber door assemblies and doorsets in the workplace	2	69
358v3			
J/650/0450	Setting up and using transportable cutting and shaping machines in the workplace	2	26
628v3			
Pathway 3-Shopfitting bench work -Pathway mandatory units			
A/650/0448	Marking out from setting out details for routine shopfitting products in the workplace	2	12
15Bv3			
D/650/0449	Manufacturing routine shopfitting products in the workplace	2	19
16Bv4			
Pathway 3-Shopfitting bench work -optional units (minimum of 1 unit required)			
Y/650/0447	Producing setting out details for routine shopfitting products in the workplace	2	14
14Bv3			
J/650/0450	Setting up and using transportable cutting and shaping machines in the workplace	2	26
628v3			
Pathway 4-Pre-assembled roof structure Installer-all must be achieved if this Pathway is selected			
R/650/2499	Erecting timber roof structures in the workplace		
290v4			
R/506/3929	Slinging and hand signalling the movement of suspended loads in the workplace		
402av1			
L/650/0641	Erecting roof structure carcassing components in the workplace		
631v2			

Achieving the combination of Mandatory units and the correct choice of Optional credits will mean the qualification has been completed and GQA will provide the Diploma with the qualification title. Where a candidate has completed additional credits the Diploma will list these as “additional credits”, in cases where the candidate has not completed the full qualification and will not go on to do so, a Certificate of credit can be issued for the credits achieved.

Assessment guidance:

Evidence should show that you can complete all of the learning outcomes for each unit being taken.

Types of evidence:

Evidence of performance and knowledge is required. Evidence of performance should be demonstrated by activities and outcomes, and should be generated in the workplace only, unless indicated under potential sources of evidence (see below). Evidence of knowledge can be demonstrated through performance or by responding to questions.

Quantity of evidence:

Evidence should show that you can meet the requirements of the units in a way that demonstrates that the standards can be achieved consistently over an appropriate period of time.

Potential sources of evidence:

The main source of evidence for each unit will be observation of the candidate's performance and knowledge demonstrated during the completion of the unit. This can be supplemented by the following types of physical or documentary evidence:

- Accident book/reporting system
- Work diaries
- Correspondence with customers
- Training records
- Telephone log
- Photo/video evidence
- Job specifications and documentation
- Work schedules and records
- Witness testimonies
- Safety records
- Timesheets
- Notes and memos
- Audio evidence
- Materials
- Completed products/installations

Please Note that photocopied or downloaded documents such as manufacturers' or industry guidance, H&S policies, Risk Assessments etc., are not normally acceptable evidence for GQA qualifications unless accompanied by a record of a professional discussion or Assessor statement confirming candidate knowledge of the subject. If you are in any doubt about the validity of evidence, please contact your GQA EQA.



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